

PTA Committee Chairperson/Member Application for 2008-2009

Name _____ Phone _____
Email _____

****Based on your interest in the following committees, place a "C" for Chairperson or an "M" for member. ****

- ___ **County Council Delegate/Alternate** (attend County Council meetings & report back to board)
- ___ **Lay Advisory Delegate/Alternate** (attend Lay Advisory meetings & report back to board)
- ___ **School Board Representative** (attend School Board meetings & report back to board)
- ___ **Legislation** (relay legislative issues to the general membership, conduct voting on PTA proposed legislation)
- ___ **Hospitality** (plan & provide meals/activities for our staff to show our appreciation of their efforts)
- ___ **Room Parent Coordinator** (organize and oversee room parents and responsibilities)
- ___ **Book Fair** (work closely with school librarian. organize volunteers and handle \$ for the fall/spring book fairs)
- ___ **Store Promotions** (coordinate collection, redemption & contests for Box Tops for Education, Campbell's soup labels, Ukrop's, Target, etc...)
- ___ **Special Printing** (organize, print & distribute PTA items, including school directory)
- ___ **Newsletter** (compile, print & distribute PTA newsletter)
- ___ **Family Fun Night** (plan & oversee family-friendly events, including movie nights)
- ___ **Accelerated Reader** (coordinate & publicize the AR program, awards, incentives & prize store)
- ___ **Ways & Means** (plan & execute FUNdraising programs to help meet the monetary goals of our organization)
- ___ **Spirit Wear** (order & maintain inventory of "Spirit Wear")
- ___ **Arts in Education** (create & maintain the cultural arts programs sponsored by the PTA, particularly "Reflections")
- ___ **After-school Enrichment** (organize & oversee a variety of programs including Chess Club, Drama Kids, Mad Science, etc.)
- ___ **Community Outreach** (demonstrate our care & concern for our community through events, education, communication, includes monthly "Far West End Press" articles)
- ___ **5th Grade Celebration** (plan & organize the end of the year 5th grade dance)
- ___ **Field Day** (plan & organize Field Day with the P.E. teachers)
- ___ **Website** (maintain & update the GES PTA website)
- ___ **Yearbook** (advertise, take photos, collect orders, compile & distribute yearbooks. work closely with a publisher, as well as school staff members)
- ___ **Volunteers & Parent Involvement** (obtain, organize & utilize our volunteers to help us reach our goals and support the school, coordinates end-of-year Volunteer Appreciation event)
- ___ **Parent Information** (create & maintain a Parent Resource area)
- ___ **Parliamentarian** (monitor operation of board & general membership meetings by following our by-laws and "Robert's Rules of Order")
- ___ **Bylaws** (oversee the amendment process of the bylaws as needed)